



Catering Tender Questionnaire 2024-2027

We are opening our accredited catering list. We believe this is a great opportunity to strengthen relationships while diversifying our list, catering for the many different events we host throughout the year.

The contract will be for a period of 3 years from June 2024 – June 2027

Applications must be submitted in PDF format to proposals@jw3.org.uk by 15th April.

Aims and Objectives

- To identify kosher caterers that align with our values and are able to provide an exemplary service to all of our valued visitors and clients.
- To ensure that caterers are flexible and accommodating to client needs for a wide range of events with the ability to cater for a broad volume of guests from small intimate meetings to 400 people celebrations.
- To identify caterers who can demonstrate a diverse offering that will appeal to prospective clients.

Please tick which area(s) you wish to tender for:

- Join JW3 preferred kosher caterer list
- Join us at the JW3 Beach 2024 as a kosher Pop Up vendor
- Talk to us about a Pop Up kosher restaurant residency

Would you like to attend the Dorfman Piazza Open Day (28th March, 10am-12pm and 2pm-4pm)

- Yes
- No

Timeline for Submission

Invitation to tender opens: Monday 11th March

Invitation to tender closes: Monday 15th April

JW3
341-351 Finchley Road
London
NW3 6ET
www.jw3.org.uk

Section 1: Company Details

Company Name:

Registered Company Name (if different):

Company Contact Name:

Company Contact Phone Number:

Company Contact Email Address:

Company Registered Address:

Company Number:

VAT Number:

Kashrut Licence: Which kashrut licence are you under:



Please attach a copy of your current kashrut licence

Insurance Provider:

Limit of Public Liability Insurance Cover (must be a minimum of £10,000,000):

Please attach a copy

Limit of Professional Indemnity Insurance Cover:

Please attach a copy

Limit of Employers Liability Insurance Cover:

Please attach a copy

Section 2: Experience

Please share details of **3** large scale events you have catered for, including:

- Venue
- Number of guests
- Delivery of event
- Number of staff provided (permanent, freelance, agency etc)

Equipment often needs to be brought in as a field kitchen. Do you have the capacity to provide your own appliances for this? Have you provided a field kitchen before for a venue? If so, where?

What other venues do you currently provide your services at that you consider of similar scale / variety of activity to JW3?

What sort of clients do you work with, and can you give examples of some of your key clients?



If interested being on the JW3 beach 2024: [max 500 words]

What would you offer?

Describe the infrastructure you would provide to deliver your offer in our Piazza.



What would you need JW3 to provide to support you?

If interested in a restaurant residency: [max 500 words]

What would be your concept? Outline your restaurant experience. Give named examples.

What infrastructure would you provide and what would you expect JW3 to provide?

Section 3: Operations

Do you have a lead contact from your side who will be the main contact for JW3?

What is your sales process with enquiries?

Section 4: Marketing

How do you plan to promote us?

How will you bring us new business?

Please share any relevant marketing examples.



Section 5: Cover Letter

Please write a short explanation as to why you feel your company would be ideal to work at JW3 including your USPs. (*Max 500 words.*)

Section 6: Declaration

I can confirm that all the information within this questionnaire and within the provided attachments is correct and truthful.

Date:

Name:

Position within the Company:

Company Name:

Signature: